Data Protection Particulars

Types of personal data	"Personal Data"	Email addresses and names as contact details. Personal Data that is created through the activities of the project; such as email addresses and names of research participants, as well as photographs, films and audio-recorded statements.
	Special category data	The data collected – in personal testimonies, which may be filmed, written, sung or recorded, and may include some sensitive information, and likely to include: • racial or ethnic origin • political opinions • religious or philosophical beliefs • trade union membership • health It may also include: • sex life • sexual orientation
Types of data subjects (e.g. staff, students, external participants)		Participants, and collaborators on the project – which include staff from the Higher Education and non-Higher Education sector, internal and external participants, some of whom may also be students.
Description of work (subject matter, nature and purpose of processing activities e.g. data storage)		An international team will embark on a major project to expose and build on the critical role of culture in enhancing possibilities for peace and preventing conflict. The four-year, Arts and Humanities Research Council-funded initiative, Imagining Futures, will confront who decides what should continue to be remembered into the future and how. It aims to bring to the fore the many voices that create history, and the importance of co-existing narratives. These it seeks to activate beyond their resting place in archives, archaeological sites, galleries, libraries, and museums. The team will do this through creating protocols for egalitarian archival practices. Their interdisciplinary network will connect creators and institutions in Africa, the Middle East, North America and Europe, including the UK. It will include people working across memory institutions and in regions experiencing post-conflict, displacement and reconstruction. Work will include exploratory labs, first in Lebanon, Tanzania and Ghana, which will be followed by commissioned projects, the creation of new archives, reading existing archives against the grain, and (re)thinking sites of memory and what their activation or de-activation means for people on the ground. It will seek out ways of creating and connecting repositories, opening up closed archives and ensuring that the narratives of people who are in precarious contexts are also given equal value. That these are also sensitively treated, preserved and form part of the wider story not only as exceptions but as an integral part of the history we all share. We are used to thinking of archives as paper records stored in vaults or increasingly as digital data. But poetry, folk-stories, song, recipes, revolutionary slogans, graffiti, objects, war landscapes, festival sites, bomb-shelters, neighbourhoods or camps, are also traces that tell of a past that form a history. We want to expose the power which comes with being part of deciding what pasts remain into the future. Not to create one single 'right' story, but to understand the value in recognising and respecting, multiple narratives, even ones that may contradict each other. By allowing archives to be formed by drawing on local knowledges and joint decision-making it is hoped the collections will be better able to counter stereotypes, discrimination, and the lack of appreciation for shared

	histories. The research team hope this could help to reduce conflict within and between groups, and make sure the interests of millions who live in precarious conditions are not excluded. They will advocate for culture's role in building just, peaceful, inclusive societies and for its official recognition as a human need.
Duration of processing	Data will be stored securely on password-protected computer systems using university servers. Data will be stored for a period determined by consent and the ethics Grid for safeguarding participants. It is 5 years for sensitive material and otherwise longer – up to 10 years, and in perpetuity for material archived publicly.