



## Imagining Futures through Un/Archived Pasts

### PHASE 2 COMMISSION PROJECTS

#### CALL FOR APPLICATIONS

<b>Call Opens:</b>	<b>Wednesday 13 April 2022</b>
<b>Application Deadline:</b>	<b>Monday 30 May 2022 (at 23.59 GMT)</b>
<b>Notification of Award:</b>	<b>By July 2022</b>
<b>Project Award Duration:</b>	<b>September 2022 – September 2023</b>
<b>Award Amount in £ GBP:</b>	<b>Small Grant: £5,000 – £15,000   Large Grant: £15,001 – £29,999</b>

#### **About *Imagining Futures* and Your Project**

***Imagining Futures through Un/Archived Pasts*** – addresses the power of who decides which (hi)stories get to be remembered into the future and how? Focusing on questions of authorship and custodianship it explores the formation and erasure of narratives, heritage and archives. It is founded on the idea that archives (tangible and intangible) are negotiations about visions of the future. This project is funded by the UK Arts and Humanities Research Council, and forms part of the Network + initiative of the Global Challenges Research Fund.

Through the Project Commissions Open Call, we invite Applications for initiatives which tackle the challenges of multivocality, dispersed, dissenting and dominant narratives, especially in contexts of rupture, post-conflict, reconstruction and displacement. We understand archives in the broadest possible sense – incorporating traditional documentary collections, oral histories, material remains that may be whole landscapes or cities, and diverse practices from daily rituals to collective celebrations.

In joining the *Imagining Futures* team, together we would seek to capture and articulate modes of archival practice that allow for co-existence and recognition of multiple experiences of the past, that expose dialogues across generations, gender, class and stakeholders, while challenging a singular 'we'. These would also inform a Manifesto of egalitarian archival practices – a kind of Words into Action Guide – that addresses gaps and oversights in policies and practices on local, national and supranational levels.

Our aspiration, in recognising the power of archives, is to make them sites of engagement through: exploratory Labs, commissioned research and arts projects, creation of new archives, preservation of archives under threat, reading existing archives against the grain, and rethinking sites of memory. Through these activities, we seek to advocate for culture to be recognised as a human need.

You can learn more about our work at <http://imaginingfutures.world/> and specifically the projects that we support at <https://imaginingfutures.world/projects>

## CORE MISSION

### Main Aims

1. To support modes of archival practice that allow for co-existence and recognition of different experiences of the past through dialogues across generations, gender, class and stakeholders.
2. To stretch the meaning of archive by incorporating a range of tangible and intangible materials and practices, including from the visual arts.
3. To explore how archival practices can expose shared pasts as well as a diversity of community experiences across historical and current time and space.
4. To articulate the potential power of archival practice, its impact, and modes of egalitarian practice that can feed into shaping policies and actions.
5. To critically assess the role of institutions, as both bridges and gate-keepers, within a wider landscape of archival practice.
6. To critically assess existing policies and practices in relation the archival process – broadly defined – and propose ways of addressing gaps, oversights and harmful practices.
7. To create and highlight innovative tools and modes of archival practices – past or present – including digital technologies, taxonomic frameworks, curatorial methods and data deposition and accessibility protocols.

### Anticipated Outcomes Include

1. Better communication and amplification of diverse viewpoints on community histories. This includes positive accommodation of “dissensus” (i.e., acknowledging and embracing that there may be diverse viewpoints within a community and valuing this difference) and encouraging the creation and sharing of archives concerning displaced or marginalised people/s;
2. Enhanced understanding and empathy, contributing to reducing inter- and intra-community conflict among diverse social, political, religious, economic, and regional groups, and enhanced potential for sustainable peace;
3. Better understanding of people’s sense of belonging to their environment, whether in diaspora or in midst of displacement;
4. Tools to better influence local, regional and national policy so that it takes a more sensitive and inclusive approach to conservation and reconstruction.

### Eligibility

For this Call, Applicants need to demonstrate that the research is either within, or relevant to, countries listed on the **DAC list of ODA Recipients**. ([DAC list of ODA Recipients](#)). The projects need to fit within the *Imagining Futures* **Core Mission**, as noted above.

We invite applications from individuals, groups, partnerships, organisations within academia and beyond (for example archivists, artists, dancers, students, cooks, tour-guides, activists, story-tellers, doctors, curators, community groups, memory institutions, digital/IT experts, librarians etc.) whose work concerns **one or preferably more** of the following:

- Work with Archives under threat, due to conflicts, disasters and other factors, that need urgent attention and address the aims of *Imagining Futures*;
- A focus on innovation, relevance and transformation of endangered and/or indigenous knowledges (which need not be traditional);
- A focus on the archival process in relation to displaced or marginalised people and contexts;

- Innovative approaches – also through visual arts practice – to archiving, self-archiving and its subjects, including for example: critical reflections on the necessity of forgetting and decay, or forms of global archive.

We particularly encourage submission of applications from:

- Projects which include Early Career Researchers and Women as Lead Applicants, Co-Applicants or Research Staff;
- Projects from within areas where we have not yet had initiatives, including from South and Southeast Asia, Oceania and South and Central America.

Please see the FAQ section for further Information and, if you remain unsure whether your proposal is eligible, contact us for an informal discussion at [imaginingfutures@exeter.ac.uk](mailto:imaginingfutures@exeter.ac.uk).

## Project Approaches and Outputs

Our priority is that projects are aligned with the foundational aims of 'Imagining Futures' and its Core Mission. Project Leads are free to propose any approach or methodology to achieve these. Some projects will generate tangible archive outputs in a variety of media (digital, printed, sculpted, built, policy briefs) which could include reports, films, photographs, exhibitions, performances etc. which are intended to be published or shared with wide audiences; others may wish to restrict dissemination of any materials generated to particular groups; for others the 'outputs' may be less tangible and the outcomes and impacts may be mainly achieved through the process of the project, for example through the experiences of participants and discussions which arise, and transformation of practices. All projects will be expected to submit a Narrative Report which summarises findings and experiences from the project, as well as complete Expenditure Reports including evidence of spending across all approved areas of the project budget.

## Funding and Duration

**Duration:** Maximum 12 months from September 2022 – September 2023

If your project addresses an urgent need that falls outside of this timeframe, please indicate this in your project application.

### Funding Levels in Great British Pounds (GBP- £):

**Small grants: £5,000 – £15,000**

**Large grants: £15,001 – £29,999**

We plan to award **approximately** 12 Small Grants and 4 Large Grants (subject to the quality, focus, eligibility as well as essential and desirable criteria expressed across the range of applications received).

Funding to Awardees will be delivered across two or three instalments depending on Grant Size. Please note that applicants will be asked to submit Expenditure Reports and evidence of spend in order to claim for each new instalment of the award.

## Eligible costs

The grant may be used to cover the costs of activities including:

- Staff fees, honoraria and per diems in DAC-listed countries;
- Local travel and reasonable subsistence;
- Technical support, including accessing hardware and materials and the hiring of equipment for data collection, processing, scanning, preserving and storage;

- Room hire, catering, printing, hiring of audio visual equipment, and costs related to COVID-19 safeguarding, including PPE and hand sanitiser.

**Not Eligible** costs for this Call under AHRC guidelines are: capital or infrastructure expenditure (e.g. basic office / laboratory / accommodation furniture or equipment, electronic equipment, building / site construction, maintenance or refurbishment work, improvements to digital connective infrastructure, etc.). However, additional costs incurred by existing facilities or infrastructures relating to their use as a part of the research or in the archiving of project-specific research data / outputs may be considered.

In your application, if your project budget includes any capital costs, you will need to explain why these are critical and necessary for the delivery of your project. This will be considered by the Selection Panel with reference to AHRC guidelines. Reasons may include confirmation that such equipment is critical to the delivery of the project and that alternative options to access this or similar equipment (i.e. hiring or using existing equipment) would be unfeasible or less cost-effective. Please note that it may be the case that the Selection Panel cannot approve such costs, even if your overall project is conditionally approved for funding. If you have any queries concerning your project costs, please contact us to discuss.

### Submitting applications

Fill out the **Application Cover Sheet** and **Main Application** forms, available on the Imagining Futures website, and email it with 1 page applicant **CV(s)**, with the subject heading '**Phase 2 Application**' to: [imaginingfutures@exeter.ac.uk](mailto:imaginingfutures@exeter.ac.uk)

Potential applicants will be informed whether their application has been successful by **July 2022** and activities will be expected to begin in **September 2022**, upon completion of a Collaborator Agreement, all Research Ethics, Due Diligence and associated documentation, prior to the September start date.

### Assessment criteria

Applications will first be assessed for eligibility and then considered according to the following criteria:

- Quality of the research and work proposed;
- Fit with Imagining Futures foundational aims and Core Mission
- The clarity of the activities and methods proposed, including a clear explanation of how the grant will be used and managed, and feasibility, sustainability, impact and legacy of the proposed activity;
- Value for money;
- Achievability of the proposed work;
- ODA compliance;
- Commitment to the principles of inclusivity, equality, diversity, and ethical research practice.

### Conditions of award

Prior to payments being made, all Phase 2 Commission projects will sign on to a **Collaboration Agreement** with the University of Exeter, which will set out several terms and conditions, including:

- Completing an **Organisational Overview Form** with your institutional information (if applicable);
- Assisting us with completion of a **Due Diligence Questionnaire**, including information on your institution's legal status and statement of accounts, if applicable;

- **Research Ethics Approval** from either your home institution or from the University of Exeter;
- Agreement with the Imagining Futures **Gender Equity Statement**;
- Agreement with the Imagining Futures **COVID-19 Safeguarding Statement**
- Agreement with our **Equality and Diversity** protocols;
- Agreement with the Imagining Futures **Data Management Plan**;
- Individuals or groups **not affiliated with institutions** will require modified versions of above.

## Reporting

Successful applicants will be required to submit Expenditure Reports and corresponding receipts at each funding milestone in order to receive your subsequent instalment of funding. Successful applicants will then also be required to submit a final Expenditure and Narrative Project Report within three months of project completion (i.e., by December 2023) which details progress, outcomes, impact and legacy of your work, as well as plans for how the project might continue subject to any further funding.

## Application Submission Checklist

When you email your application to the *Imagining Futures* Team you need to include the following:

- The **Application Cover Sheet**
- The **Main Application**
- **CVs** : 1 page CV for the Lead Applicant and 1 page CV each for any Co-applicants
- If appropriate, any additional materials (e.g. photos, diagrams etc.)

## Contact

For any questions, or for help with applying, please email the team at: [imaginingfutures@exeter.ac.uk](mailto:imaginingfutures@exeter.ac.uk)

## FREQUENTLY ASKED QUESTIONS

### ➤ **The grant awarded by Imagining Futures is ODA funding - what does this mean?**

ODA stands for Official Development Assistance, the project proposals are required to demonstrate how the research is relevant to countries listed on the [DAC List of ODA Recipients](#)

### ➤ **Can I apply for more than one project?**

Applicants can only be the Principal Investigator on one application under this Phase 2 Call. There is no restriction on the number of applications for which an individual can be Co-Investigator, but they must have the capacity to undertake all projects applied for, should they be successful.

### ➤ **Is there a limit to the number of Co-Investigators on a project?**

No.

### ➤ **Can I build on/develop a project I am already working on with Imagining Futures?**

The Phase 2 Commissions are intended to support projects that have not been funded by Imagining Futures before.

- If you lead a project in receipt of other funding from another source, then you can apply for Phase 2 Commission funding, with a clear explanation as to how the Imagining Futures funding will have a transformative impact on your project. There is space in the Main Application Form for this
- If you have led a different Imagining Futures project and now would like to apply for funding for a different project, you are eligible to do this.
- If you have led a different Imagining Futures project and now would like to significantly extend this project and take it to the next level with additional funding, you are eligible to do this.

➤ **What costs should I consider when planning my project budget?**

Your budget should be for directly incurred costs only. These are the costs that arise directly from carrying out the research project and may include:

- Some salary costs
  - Staff and participants whether named or unnamed, should be requested at a salary level commensurate with the skills, responsibilities, expertise and experience necessary to carry out the proposed research activity.
- Travel and subsistence
  - You can include travel and subsistence costs for investigators and staff funded by the project where these are required by the nature of the work. Travel costs should be based on the most suitable and economical form of travel. Subsistence costs should reflect the normal rates that apply in the host research organisation.
- Other directly incurred costs: these may include –
  - Technical support e.g. accessing hardware, hiring of equipment
  - Room hire. Catering, printing, use of audio-visual equipment
  - Consider whether, if travelling, you will need to incur costs including vaccines, visas or extra COVID safeguarding measures, or any other necessary safeguarding.
  - Funds for accessing material online, or creating repositories

➤ **When will the grant be paid?**

Details of the funds and how they will be paid will depend on the size of the grant, but we anticipate that this will be in September 2022, following the submission of the relevant documentation, as outlined above. It will be paid likely in 2-3 tranches, as outlined below.

- For example: A **First Tranche** (of 75% of your total budget for grants that are up to £15,000, or 40% of your total budget for Grants above £15,000), on finalising the Collaborator Agreement. Expected to be paid in September 2022.
- A **Second Tranche (for Grants above £15,000)** (of a further 40% of your total budget), on submission of receipts and an Expenditure Report against your previous tranche. Expected to be paid between January 2023 and September 2023.
- A **Final Tranche** (up to the remaining 25% of your total budget for Grants under £15,000, or up to the remaining 20% of your total budget for Larger Grants, based on actual expenditure incurred), on submission of receipts and an Expenditure Report against all project expenditure. Expected to be paid between September 2023 and December 2023.

➤ **Can I re-apply for funding if I have already received funding from Imagining Futures?**

If you have previously been awarded funding by *Imagining Futures*, you are eligible to apply for Phase 2 Project Funding as well. However, the intention of this Call is to attract new applications for new projects, and so it would be expected that your proposal would be for a substantively new piece of work.